

## MEETING NOTES:

### NCITE Planning Methods and Applications Committee

Conference Room A  
MnDOT Water's Edge

February 13, 2018

Noon – 1:00pm

## AGENDA

1. Introductions – *There were 11 attendees. All introduced themselves, including name and organization, and signed in on an attendance roster*
2. Update on ABM Pest Practices Outline – *Steve Ruegg described the working group subcommittee's work to generate an outline for the report. This outline includes:*
  - a. *Basic Inputs*
  - b. *Zone splitting/subarea procedures*
  - c. *Common error messages and how to fix them*
  - d. *Useful model output files*
  - e. *Using PopGen*
3. Discussion and Writing responsibilities: *Steve asked for volunteers to write each chapter. The following assignments were identified:*
  - a. *Basic Inputs – Jonathan Ehrlich*
  - b. *Zone splitting/subarea procedures – Haifeng Xiao*
  - c. *Common error messages and how to fix them – Steve Wilson, plus potentially other SRF staff*
  - d. *Useful model output files – Steve Ruegg*
    - *Using PopGen – Charles Gorugantula*
4. Committee Website  
[http://nc-ite.org/content.php?page=Planning Methods and Applications Committee](http://nc-ite.org/content.php?page=Planning%20Methods%20and%20Applications%20Committee)
5. Updates on member activities and on-going projects
6. Upcoming Conferences
  - a. CTS Annual Meeting and Awards Luncheon – Feb 22

- b. Minnesota Transportation Conference – Feb 27-Mar 1
  - c. Innovations in Travel Modeling – Atlanta, June 24-27
7. Schedule for meetings through December 2018 – *we anticipate our next meeting in the summer of 2018, followed by a meeting in the fall.*
  8. The next committee meeting is tentatively scheduled for July 2018.

Attendees:

Name	Organization	Email
Steve Ruegg	WSP	<a href="mailto:Steve.ruegg@wsp.com">Steve.ruegg@wsp.com</a>
Krista Anderson	SRF	<a href="mailto:kanderson@srfconsulting.com">kanderson@srfconsulting.com</a>
Benjamin Nault-Maurer	SRF	<a href="mailto:Bnault-maurer@srfconsulting.com">Bnault-maurer@srfconsulting.com</a>
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