

## MEETING NOTES:

NCITE Planning Methods and Applications Committee

Conference Room A  
MnDOT Water's Edge

October 10, 2017

Noon – 1:30pm

## AGENDA

1. Introductions – *There were 13 attendees. All introduced themselves, including name and organization, and signed in on an attendance roster*
2. Survey Results and Topic Selection – *Steve Ruegg presented the results of an on-line survey of committee members. Eleven responses were recorded, and the results are shown below.*
  - a. *The current meeting frequency, every 3-4 months, was deemed “about right” by 82% of the respondents,*
  - b. *The preference for meeting time was at noon, by 80% of the respondents,*
  - c. *The most popular types of meeting locations included:*
    - i. *Core area – 38%*
    - ii. *CBD – 19%*
    - iii. *Transit-Accessible – 19%**Two write-in locations noted Water's Edge*
  - d. *The highest-ranked topics were:*
    - i. *Best Practices for use of the Twin Cities Activity-Based Model (5.2, six top-ranked selections)*
    - ii. *Methodology for subdividing zones and trips in ABM Models (4.5, three top-ranked selections)*

*It was decided that both topics would be chosen for our committee project, with the “Methodology for subdividing zones” topic being a part of the overall ABM “Best Practices” project.*

*A unanimous vote for this project was taken in favor of this topic.*

3. Next Steps: *A subcommittee was formed to develop a report framework/outline, including the specific items we will discuss. They will report this outline at the next committee meeting. The members of this subcommittee are:*
  - *Steve Ruegg*
  - *Haifeng Xiao*
  - *Jim Henricksen*
  - *Krista Anderson*
  - *Jonathan Ehrlich*
4. Jim Henricksen noted that in future meetings we might have a “users group” discussion for the ABM, sharing practical tips and experiences from our use of the ABM. This will be included in future meetings.
5. Discussion ensued on some more technical issues regarding the ABM, and Jonathan Ehrlich updated the committee on on-going model refinement, particularly in the area of transit demand sensitivity.
6. The next committee meeting is scheduled for January or December 2018.

Attendees:

Name	Organization	Email
Steve Ruegg	WSP	<a href="mailto:Steve.ruegg@wsp.com">Steve.ruegg@wsp.com</a>
Krista Anderson	SRF	<a href="mailto:kanderson@srfconsulting.com">kanderson@srfconsulting.com</a>
Benjamin Nault-Maurer	SRF	<a href="mailto:Bnault-maurer@srfconsulting.com">Bnault-maurer@srfconsulting.com</a>
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