



NORTH CENTRAL SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

2015 ANNUAL REPORT

Prepared by Mike Martinez
2015 NCITE Secretary

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Table of Contents

A MESSAGE FROM NCITE's 2015 PRESIDENT	I
EXECUTIVE SUMMARY	II
ABOUT NCITE.....	1
ELECTED LEADERSHIP	2
PURPOSE, MISSION AND GOALS	2
2015 NCITE EXECUTIVE BOARD.....	3
PAST NCITE PRESIDENTS	4
PAST MIDWESTERN ITE DISTRICT 4 DIRECTORS	4
NCITE MEMBERSHIP	5
SECTION MEMBERSHIP	5
NEW MEMBERS.....	6
SECTION DISTINGUISHED MEMBERS.....	7
ITE LIFE MEMBERS.....	7
SECTION LIFE MEMBERS	8
SECTION LIFE AFFILIATES.....	8
MEMBERSHIP SERVICES.....	9
2015 NCITE EVENT SCHEDULE.....	10
SECTION MEETINGS.....	11
SOCIAL MEETING & SCHOLARSHIP FUNDRAISER – JOINT MEETING WITH WTS AND ITS MINNESOTA	14
SUMMER SOCIAL.....	14
PAST PRESIDENTS MEETING.....	15
2015 EXECUTIVE BOARD MEETINGS	15
ANNUAL MEETING	16
2015 DISTRICT AND INTERNATIONAL MEETINGS	20
NCITE COMMITTEES.....	21
TECHNICAL COMMITTEES:	21
STANDING COMMITTEES:.....	23
LEGISLATIVE ACTIVITIES	26
FINANCES.....	27
SUMMARY.....	29
APPENDICES	30
APPENDIX A: 2015 ITE MIDWESTERN DISTRICT OFFICERS AND REPRESENTATIVES	31
APPENDIX B: DISTRICT AND SECTION RULES AND RESPONSIBILITIES	33



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

A MESSAGE FROM NCITE'S 2015 PRESIDENT

2015 was a great year and I have been honored to serve as your President and to work with the amazing Board members. Activity highlights from the year include 5 Section meetings, 11 Board meetings, a summer social at Brit's Pub in Minneapolis, an annual meeting at Four Seasons Curling Club in Blaine, and a joint scholarship fundraiser at Tin Whiskers Brewery in St. Paul.

In addition to planning and promoting our activities the NCITE Board has undertaken many large tasks dealing with behind the scenes operations for the 2015 year, specifically a major website update and archival of historical data. The NCITE website has been overhauled to a more streamlined management software program where event registration and payment, membership data, communications, and emails are managed in one spot. Members of the Board have spent extra time coordinating this update, working with the provider to get all important data added, and learning to use the new website. The new website is currently up and running and the Board continues to iron out the kinks.



While in the midst of the website update, the Board archived a large amount of historical data ranging from old newsletters, meeting invites, and pictures dating back to 1968. This data was sorted and stored as electronic files. Original documents such as the NCITE Charter and awards have been stored in a safety deposit box.

On a national level 2015 was the first year with the new ITE membership dues structure. In summary, the new dues structure was implemented for public sector and younger members to make membership more accessible and to ultimately increase membership. Public sector agencies have the opportunity to sign up for a flat fee group membership and younger members have a reduced fee dues schedule based on age. For the 2015 budget year, NCITE did realize some reduced income from the new dues structure but it was accounted for in the budget. In the coming years increase membership and benefits of this dues structure is anticipated.

I have enjoyed my presidency and it has been a pleasure to work with the many talented individual on the Board. In the future I look forward to serving NCITE in different capacities.

Sincerely,

Katie A Schmidt, P.E.

2015 NCITE President



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

EXECUTIVE SUMMARY

NCITE had an active and successful year in 2015. The Technical Committees continued to be active, providing opportunities for on-going education, information sharing, and networking for our members. The tradition of strong Section Meetings, providing multiple Professional Development opportunities, and actively engaging our student chapter was continued.

Meetings

- NCITE held five Section Meetings covering a range of timely transportation topics, with a total of 258 attendees over the course of the year.
- NCITE Members and their guests enjoyed a dinner and a well received curling event at Four Seasons Curling Club for the Annual Meeting in November.
- The Summer Social included an outing at a Brit's Pub Saints game in early July.
- The NCITE Executive Board met 11 times.
- NCITE's six Technical Committees (Geometric Design, Intersection Traffic Control, Intelligent Transportation Systems, Pedestrian and Traffic Safety, Simulation & Capacity Analysis and Planning Methods & Applications) met regularly and remained active discussing current issues in their areas. NCITE's Traffic Operation and Maintenance Discussion Group, in their fifth year, continued to meet monthly.
- The Past President's meeting held in May gave past leaders of NCITE an opportunity to share their ideas with current section leadership.

Student Activities

- NCITE awarded \$3,000 in student scholarships and awards in 2015:
- Two \$500 Undergraduate Student Scholarships.
- One \$500 Graduate Student Scholarship.
- Three \$500 Intern Scholarships.
- Funding was made available for student chapters of the University of Minnesota, North Dakota State University, and South Dakota University.

Communications / Membership

- NCITE published five INCITER Newsletters, including the annual Election Edition.
- The NCITE 2014 Annual Report/2015 Membership Guide was published in March 2015.
- NCITE welcomed 21 new members in 2014: 15 ITE members and 6 student members.

Awards

NCITE and its members received the following awards in 2014:

- Midwestern District **2015 Section Website Award** – 6th Straight Year
- Midwestern District **2015 Newsletter Award**
- International ITE **2015 Newsletter Award for 250-500 Circulation** – 4th Straight Year
- The NCITE **Past President's Award** for an individual who has made outstanding contributions to NCITE, ITE and/or through achievements in the Transportation/Traffic Engineering profession was presented to **Tom Sohrweide**.
- The NCITE **Young Transportation Professional of the Year Award** for an individual who is 35 years old or younger, and who is making outstanding contribution to NCITE was presented to **Mike Bittner**.

Legislative Activities

NCITE was active in transportation legislative issues through keeping track of specific legislation and communicating key legislative activities to its members. NCITE stayed involved in this process through updates at section meetings and discussions about specific aspects of legislation at technical committee meetings.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

ABOUT NCITE

The North Central Section of the Institute of Transportation Engineers (NCITE) consists of [Institute of Transportation Engineers \(ITE\)](#) members and affiliated persons residing in Minnesota, North Dakota, and South Dakota. NCITE is a section within the ITE's 4th District, and within [MidwesternITE](#), which covers 11 Midwestern states.



NCITE was organized in 1963 and, like its parent organization, ITE, has its roots in the traffic engineering profession. NCITE members reflect the diversity of our profession, and count planners, architects, retired professionals, and technicians among its membership. One only needs to be active in the field of transportation or traffic engineering to be eligible to join ITE. Only Members of ITE may be members of the Section; those individuals not eligible for ITE membership may join NCITE as Section Affiliates.



NCITE (in red) Section Map

There are three active student chapters of ITE in the Section. The University of Minnesota in Minneapolis, North Dakota State University in Fargo, and South Dakota State University in Brookings.

Elected Leadership

The NCITE Executive Board consists of eight (8) elected members who act as:

- President
- Vice President
- Secretary
- Treasurer
- Directors (3)
- Past President

Election as NCITE Secretary begins a four-year commitment to the Executive Board. The after the Secretary's one-year term is complete, they automatically ascend to Vice President, then President the following year. The fourth in this automatic succession is served as Immediate Past President and is the last year on the Board. This progression provides continuity between Boards and builds in a level of institutional knowledge to the Board.

The NCITE Executive Board elections are held in the fall of each year with the result announced at the Annual Meeting. NCITE has been conducting elections online since 2008. The "Election Buddy" (www.electionbuddy.com) service administered the online elections. Holding the elections online resulted in an excellent voter turnout with 138 ballots being cast out of a possible 423. This resulted in a 33% ballot return rate for the Fall 2014 election.

Purpose, Mission and Goals

The Purpose and Goals of NCITE are spelled out in our Charter:

1. Advance the objectives of the Institute;
2. Foster closer association of Institute members;
3. Encourage members to prepare or discuss papers;
4. Prepare suggestions on matters of policy to the Board of Direction of the Institute;
5. Consider local transportation and traffic engineering problems;
6. Cooperate with other local engineering groups on matters of common interest;
7. Present the transportation and traffic engineering point of view consistent with established institute policies;
8. Encourage the introduction of transportation and traffic engineering courses in colleges, universities and technical schools in the Section.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

The NCITE Executive Board strives to achieve these goals through section activities:

1. Ensuring Strong Commitment to Professional Development Opportunities for Members
2. Continuing Outreach to non-Transportation Professionals to teach and promote Transportation Principals and Professions.
3. Providing Information to our membership through newsletters, publications, committee reports and board meeting minutes.
4. Acting as a resource to members to find information and opinions through our web page and mentoring.
5. Providing leadership opportunities for members through committee chairmanships and executive board opportunities.
6. Promoting technology through research and implementation

2015 NCITE Executive Board

President:

Katie Schmidt
Alliant Engineering
(612) 767-9328
kschmidt@alliant-inc.com

Directors:

Kevin Peterson
SEH
(651) 490-2022
kepeterson@sehinc.com

Vice President:

Joe Gustafson
Washington County
(651) 430-4351
joe.gustafson@co.washington.mn.us

Derek Nieveen
Alliant Engineering
(612) 767-9328
dnieveen@alliant-inc.com

Secretary:

Mike Martinez
HDR Engineering, Inc.
(763) 591-5442
michael.martinez@hdrinc.com

Kate Miner
Carver County
(763) 466-5208
kminer@co.carver.mn.us

Treasurer:

Scott Poska
SRF Consulting
(763) 591-5442
sposka@srfconsulting.com

Past President:

Mike Anderson
Alliant Engineering
(651) 210-9340
manderson@alliant-inc.com



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Past NCITE Presidents

Year	Name	Year	Name	Year	Name
1963	Deane Wenger – D	1980	Robert Roettger – R	1997	Joe Kern
1964	Deane Wenger – D	1981	Jerry Edwards – M	1998	Bob Winter
1965	C. Todd Heglund – D	1982	Gregory Finstad	1999	Todd Foster
1966	James Spicola – D	1983	Charles Wold – D	2000	Joel Katz – R
1967	Edward Bather – R	1984	Mark Wikelius	2001	Stephen J. Manhart
1968	Samuel Fisher – D	1985	Lyle Berg – R	2002	Thomas Sohrweide
1969	Robert Peterson – R	1986	Wayne Matsumoto	2003	John Crawford
1970	Kenneth Kopitzke – R	1987	Howard Preston	2004	Bob Green
1971	Jack Anderson – M	1988	Delbert Gerdes	2005	Michael Spack
1972	Dave Koski – R	1989	Gary Rylander – M	2006	Carla Stueve
1973	Dennis Hansen – R	1990	Robert Sands – R	2007	Marcus Culver
1974	Peter Fausch	1991	Stephen Alderson	2008	Wayne Sandberg
1975	Douglas Differt	1992	Ferrol Robinson	2009	Randy Newton
1976	Richard Wolsfeld	1993	Allan Klugman	2010	Kristi Sebastian
1977	Thomas Campbell – R	1994	Mike Robinson	2011	Sue Zarling
1978	Sheldon Johnson – R	1995	Bernie Arseneau	2012	Nick Erpelding
1979	Mathew Huber – D	1996	Charles T. Rickart	2013	JoNette Kuhnau
				2014	Mike Anderson

KEY: D – Deceased R – Retired M – Moved out of Section

Past Midwestern ITE District 4 Directors

Year	Name	Section	Year	Name	Section
1956-57	George J. Fisher	MOVITE	1983	Sheldon Johnson	NCITE
1958-59	William R. Marston	Midwest	1984	C. Todd Heglund	NCITE
1960-61	Evan E. Olmstead	Midwest	1985	Jack W. Anderson	NCITE
<i>Elections for District Directors Started in 1962</i>			1985	Jack W. Anderson	1986-88
1962-63	Joseph J Feuchter	MOVITE	1989-91	Garry M. Metcalf	MOVITE
1964-65	John E. Baerwald	Midwest	1992-94	Richard J Butula	Wisconsin
1966	Charles S. Michalski	Midwest	1995-97	Thomas E. Campbell	NCITE
1967	Charles S. Michalski	Illinois	1998-01	Stephen N. Van Winkle	Illinois
1968-69	Hermann M. Batts	MOVITE	2001-03	Earl E. Newman	MOVITE
1970-71	Harvey Shebesta	Wisconsin	2004-06	Kenneth H. Voigt	Wisconsin
1972-73	Edward C. Bather	NCITE	2007-09	Stephen J. Manhart	NCITE
1974-76	Martin E. Blachman	Illinois	2010-12	Robert K. Seyfried	Illinois
1977-79	George L. Crawford	MOVITE	2013-15	Shawn Leight	MOVITE
1980-82	Floyd I. Jones	Wisconsin			

*District 4 started on March 6, 1949



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

NCITE MEMBERSHIP

The North Central Section of the Institute of Transportation Engineers (NCITE) welcomes membership from persons who are engaged in the fields of transportation or traffic engineering and planning. The Section has two membership grades -- Section Member and Section Affiliate.

NCITE Membership continues to reflect the diverse professions that comprise the transportation community in Minnesota and the Dakotas. At 349 members, NCITE strives to provide opportunities for every member to get to know each other both professionally and personally.

Section Membership

SECTION MEMBER. Any voting member of International ITE residing in Minnesota, North Dakota or South Dakota can be a North Central Section Member by filing this application with the Section Secretary or Membership Chair and paying the current year's annual dues, collected by International ITE. A Section Member can be classified as either an Agency Member or a Current Member depending on whether they are an individual member or a member through their employer.

SECTION AFFILIATE. Those persons who have an interest in transportation or traffic engineering and/or planning, but are not eligible to be voting members of the International ITE, may become Section Affiliates. Section Affiliates need not reside in the three states that comprise the North Central Section.

As of March 28, 2016, NCITE had the following Membership enrollment by state:

STATE	Member Count
Minnesota	327
North Dakota	19
South Dakota	11
Other / Unk	1
Grand Total	358

Of NCITE's 358 members, 13 are Section Affiliates.

New Members

NCITE is only as strong as its individual members. We strive to continually reinforce the value of NCITE membership to our current members, and to continue to expand our community by obtaining new members. In 2015, we welcomed 21 new members – 15 ITE members and 6 new Student members.

These members within NCITE are as follows:

Name	Member Type
Ms. Kelly Besser, P.E.	Member
Mr. Indrajit Chatterjee	University of Minnesota
Mr. Monte D. Deis	North Dakota State University
Mr. Dylan Dunn	North Dakota State University
Ms. Ashley Guenther	Michigan Technological University
Mr. Benjamin Hawkins, P.E.	Member
Mr. Andrew Hengel, P.E.	Member
Ms. Sonya A. Henning, P.E.	Member
Mr. Bruce Holdhusen, P.E.	Member
Mr. Christopher G. Jessen, E.I.T.	Member
Mr. Sulmaan Khan	Member
Mr. Matthew Lee	North Dakota State University
Ms. Natalie J. Lindsoe, E.I.T.	Member
Mr. Kevin D. Mackey, E.I.T.	Member
Mr. Vahid Moshtagh	Member
Mr. Nick Semeja, E.I.T.	Member
Mr. Jordan Van Oort	Member
Ms. Jennifer Vanderheiden	North Dakota State University
Mr. Adam J. Wellner, P.E.	Member
Ms. Caitlin Wotruba	Member
Ning Zhang	Member

Section Distinguished Members

Distinguished Members of the Section are Section Members who have performed long-standing, notable, and exemplary service in the interests of the Section and of the transportation or traffic engineering profession. Section Distinguished Members are exempt from further Section annual dues and any special assessments, and are entitled to all of the rights and privileges of Section membership. The number of living Distinguished Members is limited to three (3) percent of the total Section membership on the preceding January 1, excluding Student members.

Edward Bather	Sheldon Johnson
Lyle Berg	Dave Koski
Tom Campbell	Howard Preston
Doug Differt	Bob Sands
Sam Fischer – D	James Spicola – D
Matt Huber – D	Deane Wenger – D

KEY: D – Deceased

ITE Life Members

The designation of ITE Life Member membership status is given by ITE International to members that are in good standing in the Institute, have reached the age of 65, and have paid the Institute dues above the Student Level for 25 years, including the current year.

Donald Anderson	Greg Finstad
Edward Bather, Jr.	Dallas Hildebrand
Tom Becker	John Hotvet
William Belrose	Sheldon Johnson
Duane Bentz	Joel Katz
Lyle Berg	Joel Marcuson
Dharam Bobra	Perry Plank
Thomas Campbell	Howard Preston
Helmer Christenson	Robert Sands
Ralph Clare	Michael Sheehan
David Daubert	Dave Warner
Douglas Differt	Glen Van Wormer
Harold Eriksen	Thomas Wetmore
Denny Eyler	Richard Wolsfeld, Jr.
Peter Fausch	James Zalusky
John Hotvet	Dave Warner
Howard Preston	



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Section Life Members

The designation of Section Life Member membership status is given by the Executive Board upon receipt of written request. Any Section Member who is a member in good standing in the Institute and who has reached the age of 55, has paid the Institute dues above the Student Level for 20 years, including the current year, and is no longer deriving his or her principal income from the practice of transportation or traffic engineering, shall be eligible to be a Section Life Member. Section Life Members shall be entitled to all of the rights and privileges of their Section membership classification; except that the Board may adopt policies governing the placement of Section Life Members on inactive status, and providing a procedure for persons on inactive status to exclude themselves from receiving some or all Section mailings and publications not related to elections, voting and voting eligibility.

Gordon Adams

Steve Alderson

Mike Belrose

Bruce Boje

Robert A. Kurpius – D

Kenneth Olson

Robert Peterson

Robert Roettger

Jerry Smrcka

KEY: D – Deceased

Section Life Affiliates

The designation of Section Life Affiliate membership status, similar to Section Life Member status, is given by the Executive Board upon receipt of written request. Any Section Affiliate who is a member in good standing in the Section and who has reached the age of 55, has paid Section dues above the Student Level for 20 years, including the current year, and is no longer deriving his or her principal income from the practice of transportation or traffic engineering, shall be eligible to be a Section Life Affiliate. Section Life Affiliates shall be entitled to all of the rights and privileges of their Section Affiliate classification; except that the Board may adopt policies governing the placement of Section Life Affiliates on inactive status, and providing a procedure for persons on inactive status to exclude themselves from receiving some or all Section mailings and publications not related to elections, voting and voting eligibility.

Harold Ameter

Carl Hoffstedt

James Newland - I

KEY: I – Inactive



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Membership Services

Our Board and Membership Chair are committed to ensuring that members see and feel value in being a part of NCITE. The goal of bringing value to our members is accomplished in the various activities and initiatives our section accomplished this year:

- Holding monthly technical section meeting sessions throughout the year.
- Providing an Annual Report and Membership Guide
- Listing all members and their contact information for members to access.
- Maintaining an easy to navigate web page, where members may find information on the organization, read the quarterly newsletter and find extensive archive of Executive Board and Committee meeting minutes.
- Developing partnerships with other transportation organizations in the Midwest, , including:
 - ITS Minnesota
 - WTS Minnesota Chapter
 - Minnesota Local Technical Assistance Program (LTAP)
 - American Traffic Safety Services Association (ATSSA)
 - University of Minnesota
 - North Dakota State University
 - City Engineers Association of Minnesota (CEAM)
 - Minnesota County Engineers Association (MCEA)
- Offering several professional development opportunities for our members. These training courses, usually offered at lower rates for our members, provide an opportunity for our members to obtain professional development hours, while obtaining detailed technical training.
- Supporting Midwestern and National ITE Events for members through sending board members to the section and national meeting, promoting events at section meetings and highlighting meetings in our newsletter.
- Supporting student activities and attendance at meetings to encourage the future of the transportation profession.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

2015 NCITE EVENT SCHEDULE



Month	Day	2015 NCITE Schedule	Committee Chair Invited
January	8	NCITE Board Meeting - Alliant (Host: Katie Schmidt)	Communications Chair
	11-15	TRB 94th Annual Meeting - Washington DC	
	20-23	MN County Engineers Association Annual Conference - Cragun's Resort	
	27*	NCITE Section Lunch Meeting (Lead Director: Derek N)	
	28-30	MN City Engineers Annual Conference - Earle Brown Center, Brooklyn Park	
February	6	MSES Annual Meeting	
	8-10	ATSSA's 45th Annual Traffic Expo - Tampa, FL	
	12	NCITE Board Meeting - Washington Co. (Host: Joe Gustafson)	Traffic Op & Mnt., Discussion Grp
	Distribute Winter Newsletter		
	17	CTS Transportation Career Expo - Coffman Union, U of M	
March	25*	NCITE Section Breakfast Meeting (Lead Director: Kevin P)	
	3-5	CCE Mn Transportation Conference / ITS MN Annual Meeting	
	12	NCITE Board Meeting - HDR (Host: Mike Martinez)	Intersection Traffic Control Chair
	17-18	ATSSA Northland Chapter How-To Workshop, Fargo, ND	
	25*	NCITE Section Lunch Meeting (Lead Director: Kate M)	
April	29-April 1	ITE Technical Conference and Exhibit - Tucson, AZ	
	Distribute Annual Report - End of March		
	9	NCITE Board Meeting - SRF (Host: Scott Poska)	Membership Chair
	19-23	National Association of County Engineers Annual Conference - Daytona Beach, FL	
	29*	Traffic and Transportation Engineers Symposium - U of M St. Paul Campus	
May	7*	NCITE Section Lunch Meeting (Lead Director: Derek)	
	7	NCITE Board Meeting - Alliant (Host: Katie Schmidt)	Ped & Traffic Safety Chair
	6-8*	MPWA Spring Conference - Grand View Lodge	
	14*	NCITE Past Presidents Dinner	
	13	Minnesota Roadway Maintenance Training and Demo Day	
June	13-15	AASHTO Spring Meeting - Cheyenne, WY	
	20-22	WTS Annual Conference - Chicago	
	20-21	CTS Transportation Research Conference - St. Paul	
	Distribute Spring Newsletter - Mid May		
	1-3	ITS America Annual Meeting, Pittsburgh, PA	
July	1*	MSES Spring Golf Outing - Emerald Greens, Hastings	
	3*	Joint Section Fundraiser with WTS and ITS (Lead Director: Kevin P)	
	11	NCITE Board Meeting - Iteris (Host: Derek Nieveen)	Student Activities Chair
	29-2	ITE Midwestern District Conference - Branson, MO	
	8	NCITE Summer Social Outing - Brits (Lead Director: Derek)	
August	20-23	National LTAP/TTAP Conference - Savannah, GA	
	2-5	ITE Annual Meeting and Exhibit - Hollywood, FL	
	9-12	National Rural ITS Conference - Snowbird, UT	
	13	NCITE Board Meeting - SEH (Host: Kevin Peterson)	SimCap Chair
	30-02	APWA International Public Works Congress and Exposition - Toronto	
September	Distribute Summer Newsletter - Mid August		
	10	NCITE Board Meeting - Washington Co. (Host: Joe Gustafson)	Planning Methods Chair
	15*	NCITE Section Lunch Meeting (Lead Director: Derek N)	
	16-18	MSES Fall Outing, Grand View Lodge	
	TBD	ITS MN Fall Industry Forum	
October	8	NCITE Board Meeting - HDR (Host: Mike Martinez)	Geometric Design Chair
	21*	NCITE Section Meeting with ITSO (Lead Director: Kevin P)	
	Distribute Election Newsletter - Mid October		
	12	NCITE Board Meeting - SRF (Host: Scott Poska)	ITS Chair
	TBD	Statewide Toward Zero Deaths Conference - St. Cloud	
November	TBD	MPWA Fall Conference	
	19*	NCITE Annual Meeting (Lead Director: All)	
	TBD	AASHTO Annual Meeting	
	Distribute Fall Newsletter - Late November		
	3*	NCITE Transfer of Duties Meeting - Directors (Existing and New)	
December	10	NCITE Joint Board Meeting - Alliant (Host: Katie Schmidt)	None - Joint Board Meeting
	TBD	NCITE Section Lunch Meeting - Director #1	
	7	NCITE Board Meeting - Washington Co. (Host: Joe Gustafson)	Membership Chair
	TBD	TRB Annual Meeting - Washington DC	
Jan. 2016	TDB	MN County Engineers Association Annual Conference	
	TBD	MN City Engineers Annual Conference - Earle Brown Center, Brooklyn Center	

*Date is Tentative

Prepared by Katie Schmidt - 2015 NCITE President

Last updated: April 15th, 2015



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Section Meetings

NCITE strives to hold a minimum of seven (7) Section Meetings every year. These meetings are typically held in the months of January, February, March, April, May, September, and October. In 2015, we continued an initiative that began in 2014 to hold a joint fundraising meeting with ITS Minnesota and WTS Minnesota.

The Section Meetings include networking prior to a lunch or breakfast followed by a welcome by the president, introduction of all members in attendance, brief overview of section and ITE activities followed by the keynote speaker or presenters on a timely transportation topic of interest to the membership. A summer social is held which includes a fun activity for members to get to know each other better. Our Annual Section Meeting is held in November and is covered in detail in the next section.

January 27th – Lunch Meeting at Rose Vine Hall (below Grumpy's), Roseville

Topic: 2015 Federal Funding Update

The first section meeting of the year had 40 members in attendance and featured Sergius Phillips, MnDOT's MnDOT's Federal Relations Manager in the Office of Government Affairs. The presentation discussed MnDOT's current funding situation.

Some of the highlights of the presentation included:

- MnDOT currently faces a \$16 billion funding gap that exists for transportation funding. Right now the issue is lying low, but cash flow is expected to be a talking point in the legislature when projects begin construction in the spring.
- A long-term solution does not look promising in 2015. Much of the money being spent in 2015 is for "old" projects that still have 5-6 years before completion.
- Serge also highlighted FY 2015 appropriations bills and funding deadlines. Some states are taking the issue on themselves and passing wholesale tax increases as well as gas taxes. Some governors are willing to consider trading gas tax increases for other tax cuts. Serge encouraged everyone to contact their congressperson to get a long-term solution passed.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

February 25th – Breakfast Meeting at Jax Café, Minneapolis

Topic: MnDOT Rural Safety Initiatives

The February section meeting was held at Jax Café in Minneapolis and 43 members were in attendance. Derek Leuer, a senior engineer in the Traffic Safety section in MnDOT's office of Traffic, Safety and Technology provided a very informative presentation that covered the main problems in traffic safety, tools used by MnDOT, District Safety Plans, the Strategic Highway Safety Plan, and next steps. A few of the many highlights from the presentation were that:

- New methods in identifying facilities that are at-risk.
- Crash history is not necessarily a prediction of future crashes.
- Non-standard design does not necessarily mean a facility is dangerous.
- MnDOT shares safety funding with counties, but the money does not go very far when considering how many lane-miles there are in the state.
- There are many low-cost, high-benefit alternatives that can be implemented throughout the system. For instance, adding chevrons along a curve vs. reconstructing the curve.

April 30th – Lunch Meeting at Mozza Mia, Eagan

Topic: TH 610 Corridor

The April Section meeting was a lunch meeting held on April 30th at Mozza Mia in Eagan. 35 members were in attendance.

Katie turned the meeting over to Kevin Peterson to introduce the speakers, Dan Penn and Jerome Adams.

- Presented history of TH 610 corridor. Started with bridge over Mississippi River in 1986.
- Latest phase funding: \$9M awarded in Fall 2013.
- Current build out is to I-94, with no full interchange at I-94. Future construction to CSAH 30.
- Preliminary design began in 1993: \$119M. Letting = \$83M
- Several "practical design" options were incorporated to reduce cost. Examples include reducing bridge widths and reducing the WB on-ramp design speed.
- A risk register was developed for risk management

May 21st – Lunch Meeting at WSB

Topic: Technical Safety Advancements in Automotive Technology

The May Section meeting was a Lunch meeting held on May 21st at WSB University in Golden Valley. 43 people were in attendance. Gurunath Vemulakonda, with the Automotive Safety section of Ford Motor Company presented on present and future advancements in automotive safety.

- Ford approaches safety using the Haddon Matrix, which evaluates pre-crash, crash and post-crash events against human behavior, vehicle safety and environment. Ford then developed countermeasures for each combination.
- The US is adding more vehicles to our roads, but the crash rate has been declining.
- Sources of distracted driving: the driver, outside vehicle, device brought into vehicle, non-technical devices within vehicle and technical devices within vehicle.
- There are three types of distraction: Visual (long glances away), manual (manipulating controls), and Cognitive (listening, talking and/or thinking).
- The crash detection used in Ford vehicles uses a combination of radar and cameras to identify and notify the driver of a potential hazard.
- Refer to www.safecar.com for information regarding safety information in vehicles.
- There is legislation that in 2019-2020 a Wi-Fi emitter to be included in cars that enables a vehicle to talk to others.

GM has stated that an Autonomous Cadillac will be in production by 2018. Full automation is likely 15-30 years out.

September 30th – Breakfast Meeting Jax Café, Minneapolis

Topic: Bicycle Initiative in Saint Paul and Hennepin County

The September Section meeting was a breakfast meeting held on September 30th at Jax Café in Minneapolis. Approximately 40 people were in attendance. Luke Hanson from the City of Saint Paul and Kelly Yemen from Hennepin County discussed their agency's plans for expanding bicycle ridership.

Luke Hanson presented first and discussed the [City of Saint Paul Bike Plan](#).

- Phase 1: Public Planning Process, 2011-2013
- Phase 2: Draft Plan (2013-2014)
- Phase 3: Final Plan, which consisted of responding to comments and revising the implementation plan, began in 2014 and will end this year.

The city's approach to all maintenance and reconstruction projects had been "Are bicycle facilities appropriate for this street"? This led to a good start, but produced a disjointed network. The 2008 comprehensive plan had a goal for a city-wide system.

Saint Paul discovered distinct levels of interest in its population:

- 30% were not interested
- 1% were strong and fearless
- 5-10% were interested and confident
- The remainder identified as interested but concerned. The city felt that it needed to appeal to this group.

The planned network is significantly denser. It includes off-street paths, in-street separated lanes, bike boulevards and enhanced shared lanes.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

The city's Grand Rounds, downtown and city-wide networks are some of the main goals of the bike plan.

Kelly Yemen from Hennepin County followed Luke by providing a summary of the county's bicycle plan. [Hennepin County Bike Plan](#)

Hennepin County's position is that the bike system is for everyone, not just the strong and fearless.

There are five main goals of the bicycle plan:

- Ridership Promotion
- System and facilities build out
- Safety and comfort
- Sustainability
- Maintenance

If it doesn't make sense to have a bike facility on a county roadway, the county will participate in relocating it to a parallel route if it provides a better alternative.

The plan has a number of specific targets:

- Quadruple bike commuter ridership
- Towards Zero Bike Deaths
- Average 20 miles of new system per year
- Provide a bike facility in the vicinity of 90% of all homes in the county.

Social Meeting & Scholarship Fundraiser – Joint Meeting with WTS and ITS Minnesota

June 8th, Tin Whiskers, St. Paul, MN

A joint fundraiser was held between NCITE, the Women's Transportation Seminar (WTS), and ITS Minnesota on June 8th at the Tin Whiskers brewery in St. Paul. The second annual event was well attended and had positive reviews, a good distribution of age groups, and successful fundraising.

Summer Social

July 8th – Brit's Pub, Minneapolis, MN

The NCITE Summer Social was held at the popular Brit's Pub along Nicollet Mall in downtown Minneapolis. The group enjoyed a wonderful Minnesota evening with dinner on the roof followed by lawn bowling. The attendee count of 22 was low than hoped but those in attendance had a great experience.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Past Presidents Meeting

May 14th, Blvd Restaurant, Minnetonka, MN

The Past Presidents Dinner is held each spring for the past presidents of NCITE to discuss current activities of the section, share information from the past and ideas for moving forward. 2014 NCITE President Katie Schmidt began the meeting with introductions and an overview of some of NCITE's initiatives for 2015, including a summary of the new ITE International dues structure and ideas for increasing membership for younger engineers, the value provided by our membership fees and the section's efforts towards a historical data archive. Open discussion followed, largely centered on swapping stories of the days of yore.

2015 Executive Board Meetings

In 2015, the NCITE Executive Board met eleven times. A typical agenda included time for previous meeting minute review and approval, treasurer reports, committee reports, review of the upcoming section meeting plans and a round robin discussion. Each meeting also has topics timely to the meeting. These include reviewing goals of the board, election items and requests made to the board. Action items are also reviewed at each meeting. Committee chairs are welcome to attend the meetings and are specifically invited to join one meeting a year to discuss committee activities and initiatives with the board.

Annual Meeting

November 13th – 4 Season’s Curling Club, Blaine, MN

NCITE’s 2015 Annual meeting was held at the 4 Season’ Curling Club in Blaine, MN, with 57 members and guests in attendance. After a social hour and a seated dinner, Katie Schmidt took the podium with the following agenda:

- Introductions
- MWITE and ITE International Update
- LeadershipITE Overview
- 2015 Year-in-Review
- Awards
- Election Results
- Curling
- Raffle

The Introductions included the Question of the Night “When you were young, what did you want to be when you grew up?” Answers varied from the stereotypical “I’ve always wanted to be an engineer”, to “Teenage Mutant Ninja Turtle”, “Second baseman for the Cubs” and “Fire Truck”.

MWITE, ITE International and LeadershipITE Update



Kristi Sebastian, the current MWITE Past President provided a short review of MWITE activities, including 2015’s district meetings in Branson, MO.



Shawn Leight, ITE International Vice President Elect provided a summary of upcoming initiatives for the organization. Primary among them are better attended regional and national meetings and additional support from local sections to organize those meetings.



Mike Bittner provided a glowing review of his experience in the LeadershipITE. The program provides opportunities to enhance a variety of skills, including:

- Networking: the 2015 class consisted of almost 20 participants
- Social: Meetings included dinners and college football games giving participants opportunities to interact outside of the professional

environment.

- Professional and technical: The program consisted of a number of trips throughout the country to meet in person, attendance at the 2015 International Annual Meeting and Exhibit, instruction on soft skills, technical webinars and a class project.

Katie summarized the sections' highlights, which included:

- 5 section meetings
- The 2nd Annual WTS/ITS/NCITE Fundraiser at Tin Whiskers
- Summer Social event at Brit's Pub
- Award of \$4,000 in scholarships and student paper awards
- Completed board initiatives of a historical data archive and conversion to a new website.
- Finally, and most important, the addition of 22 new members and 8 student members.
- Katie also provided a summary of the section's financial status, showing that we continue to operate in a good financial standing.

Katie then presented the section awards for 2014.

Our section earned three awards in 2015, primarily through the hard work of Jacob Folkeringa (NCITE Communications Chair) and Cortney Falero (Newsletter Editor):

- MWITE Section Website (6th Straight Year)
- MWITE Section Newsletter
- ITE International Newsletter (4th Straight Year)



The next award was the Young Transportation Professional of the Year award. This award is given by the past presidents of NCITE to a member 35 years of age or younger who is active in NCITE and in the profession. 2015's recipient was Mike Bittner.



- The final award was the Past President's Award, also given by the past presidents of NCITE to a member who has contributed greatly to the profession over his or her career. This year's recipient was Tom Sohrweide.



Katie recognized and thanked the various technical and standing committee chairs for their efforts in 2015. They included:

Technical Committee Chairs:

- Dean Chamberlain, Intersection Traffic Control
- ITS, Durga Panda
- Planning Methods and Applications, Steve Wilson
- Pedestrian and Traffic Safety, Pete Lemke
- Geometric Design, Kelly Besser
- Traffic Operations and Maintenance, Adam Bruening
- Simulation and Capacity Analysis, Bryan Nemeth

Standing Committee Chairs:

- Jacob Folkeringa, Communications
- Cortney Falero, Newsletter
- Joe DeVore, Technology
- Jonah Finkelstein, Website
- Nick Ollrich, Membership
- Nik Costello and Nathan Koster, Professional Development
- Abby Rieckman (Tutewohl) and Kevin Peterson, Student Activities



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Katie then recognized and thanked the members of the 2015 executive board:

- Joe Gustafson, Vice President
- Mike Martinez, Secretary
- Scott Poska, Treasurer
- Mike Anderson, Vice President
- Kate Miner, Director
- Derek Nieveen, Director
- Kevin Peterson Director

Katie then announced the results of the three proposed changes to the bylaws:

- Board quorum is now defined as at least 5 of 8 members of the executive board.
 - Quorum was previously not addressed in the bylaws.
- The NCITE president shall not vote unless to break a tie.
 - Given the Board's membership is an even 8 people, the changed encouraged an odd numbered vote. Previously, the President was allowed to vote on all motions.
- The Annual Meeting shall be held between November 1 and January 1
 - This provides more flexibility for scheduling of the annual meeting given the high demand for venues and higher rates around the holidays.

Katie then announced election results for the 2016 NCITE Executive Board. Joe Gustafson, 2015 President, thanked Katie for her years of service on the NCITE board and presented her with a plaque of recognition. The 2016 Executive Board is as follows:

- Joe Gustafson, President (by succession)
- Mike Martinez, Vice President (by succession)
- Scott Poska, Secretary
- Jeff Preston, Treasurer
- Ken Levin, Director
- Max Moreland, Director
- Jacob Folkeringa, Director
- Immediate Past President, Katie Schmidt

ITE International Vice President Elect, Shawn Leight inducted the 2016 officers

This concluded the business meeting and the attendees proceeded to enjoy a lengthy curling match over the rest of the evening. The attendees regrouped for raffle prizes prior to the end of the meeting.

2015 District and International Meetings



Midwestern District Meeting, June 29 – July 1 in Branson, Missouri



2015 ITE International Annual Meeting and Exhibit, August 2-5 in Hollywood, Florida



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

NCITE COMMITTEES

Technical Committees:

The technical committee goal is to share detailed information of relevant topics of interest to its members. NCITE members are encouraged to participate in any of these meetings. These committees strengthen NCITE through supplementing the monthly section meeting forum by offering a smaller group setting to share ideas and discuss various transportation issues.

Geometric Design Committee

2015 Chair: Kelly Besser, Stonebrooke Engineering

The geometric design committee strives to meet every other month. In 2015, the Committee met five times. Meeting topics included:

- Potential changes to national standards for the 13 Critical Elements as a result of NCHRP Report 783
- Reduced Conflict Intersections
- The move towards performance based design and incorporation into MnDOT policy
- CAP-X software for planning level analysis for evaluating intersection and interchange types.
- Diverging diamond interchanges.

Intersection Traffic Control Committee

2014 Chair: Dean Chamberlain, Toole Design

The Intersection Traffic Control committee met seven times in 2015. Meeting attendance was strong with typical attendance of 15 to 20 people depending on the topics presented and locations of meetings. Meetings were spread throughout the Metro area. State, County, and City staff, along with private consultants attended each meeting. This provided a broad range of perspectives to intersection traffic control topics. Each meeting included topics relevant to the traffic engineering community.

Topics for 2015 included:

- SMART Signals
- Flashing Yellow Arrow Update
- Green Line LRT Signal Retiming
- ATMS Systems planning, projects and lessons learned
- LRRB Training on FYA tool for time of day use.
- Pedestrian crossing facilitation



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Pedestrian & Traffic Safety

2015 Chair: Pete Lemke, Bolton & Menk

The Pedestrian and Traffic Safety Committee met twice in 2015. Meeting attendance was strong with typical attendance of 15 to 20 people. Meeting topics included Minnesota Complete Streets and Bicycle and Pedestrian Counts

ITS Technical Committee

2015 Chair: Durga Panda, retired

The ITS Technical committee is a joint committee of NCITE and ITS Minnesota. The committee provides a forum for ITS professionals from both public and private agencies to address technical issues related to ITS technologies and applications in improving traffic safety and mobility and to share lessons learned from various ITS projects. The committee often meets at MnDOT Arden Hills Training Center on the second Tuesday of each even month. The meeting format includes a round robin for the participants to share information about ITS activities or projects they are involved with, an update on any MnDOT Traffic Engineering Organization ITS subcommittee meetings, followed by presentations and discussions on current topics for selected ITS projects, or discussions on a selected ITS related topics. The Joint NCITE/ITSMN Technical Committee completed its sixth year as a committee in 2015. The meetings were well attended by participants from MnDOT, the University of Minnesota, cities, counties, consultants, and private agencies.

Simulation & Capacity Analysis (“SimCap”)

2015 Chair Bryan Nemeth

2015 was the second year of the new NCITE Simulation & Capacity Analysis Committee. This group is forum for analysis methods with the intention of developing best practices for traffic modeling in our region. The Discussion group meets on a primarily monthly basis. Discussion topics in 2015 included the University of Minnesota’s Metro-wide model, peak hour factors and HCM analyses, and calibrating MnPASS lanes in CORSIM.

Planning Methods and Applications

2015 Chair: Steve Wilson

The Planning Methods and Applications Committee did not meet in 2015. The Executive Board has been meeting with several individuals to begin regular committee meetings in 2016.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

Traffic Operation and Maintenance Discussion Group

2015 Chair: Adam Bruening, Washington County

The Traffic Operation and Maintenance Discussion Group is primarily made up of city, county and state supervisors and lead workers responsible for signing, pavement markings, and traffic signal maintenance. Each member brings new ideas and years of experience. The meetings rotate around the Twin Cities area, and often take place at sign shops or maintenance yards for a first-hand look at different agencies' best practices. Our hope is that others will have an opportunity to join us if the meeting is closer to them. We share experiences, ideas, problems with materials or installation methods, along with various maintenance concerns. 2015 was another active year for this committee, which discussed topics such as ground mounted sign systems, sign material review, pavement marking materials and ongoing signal maintenance challenges are discussed.

Standing Committees:

Standing committees are comprised of many volunteer members that undertake specific projects and activity areas necessary to accomplish the NCITE goals of providing information and training to members and the community. These committees included Professional Development, Communication, Membership, Career Guidance and Student Activities. Much of these committees' work is highlighted in the upcoming sections summarizing professional development training, membership initiatives and scholarship programs.

Professional Development

2015 Chairs: Nathan Koster, SRF Consulting

Nik Costello, Washington County

2015 Subcommittee Chairs:

Professional Certification: Scott Poska, SRF Consulting Group

Outreach: Open Position

Committee goals include introducing new and emerging topics, providing opportunities to earn continuing education credits, and stimulating thought on issues that affect our industry. In 2015, the committee co-hosted with the Intersection Traffic Control committee to present the Flashing Yellow Arrows: Tool for Time of Day Use. There were 33 attendees at this meeting who benefited from Valid Moshtagh's training.

Communications

2015 Chair: Jake Folkeringa, SRF Consulting

2015 Subcommittee Chairs:

Newsletter: Cortney Falero, SRF

Technology Coordinator: Joe DeVore, SRF

In 2015, NCITE published four Newsletters and one Yearbook. In addition, one special edition of the Newsletter was published with election information for 2015 Executive Board positions. The Website was updated regularly with meeting announcements, technical committee news, and other information.

The 2015 Annual Report of NCITE Activities was made available to members electronically via email and the Annual Report and NCITE Membership Directory were posted on the section website.

Internet Outreach

NCITE Board members and Committee Chairs have access to the section website and routinely update their own material through standard procedures. The website is kept up to date and is significantly more up-to-date than it has been in years past. In 2014, NCITE created the position of Technology Coordinator to help orchestrate live web streaming and archiving of section meeting presentations.

Membership

2015 Chairs: Nick Ollrich, SRF Consulting Group

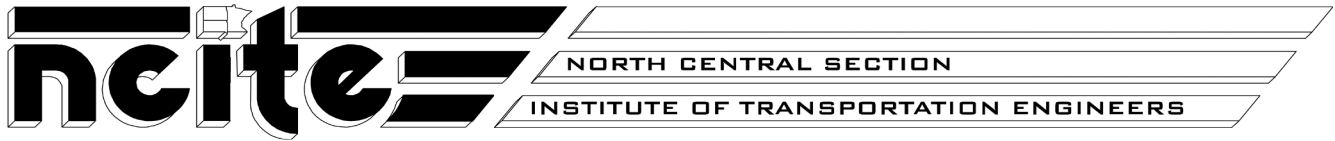
The Membership Committee continues to provide membership data support to the yearbook editor, the INCITER newsletter editor and to the Board for the electronic voting system. The membership committee has also been handling new member requests and transfers.

Student Activities/Career Guidance

2015 Chairs: Abby Rieckman, Alliant Engineering, Inc.

Kevin Peterson, SEH

The Student Activities/Career Guidance Committee coordinates the scholarships awarded by NCITE including assembling members to review the student papers and scholarship applications. In 2015, the committee offered two rounds of scholarships, one in the spring targeted towards student achievements and one in the fall focused on recognizing outstanding student interns. Committee members are also available to the student chapters as a liaison and for distribution of funds the student chapters receive from NCITE for activities. Other activities include reaching out to inactive chapters and schools with planning and/or engineering programs and representing NCITE at the University of Minnesota Transportation Career Expo.



Members of the Student Activities/Career Guidance Committee continue to make presentations at middle and high schools throughout the metro area to encourage students to consider careers in transportation. NCITE has partnered with the Center for Transportation Studies at the University of Minnesota to identify new opportunities such as science/technology camps and the Science Technology Engineering Mathematics (STEM) program to reach out to students and encourage them to consider a career in transportation.

The annual report of all the activities of the ITSO chapter can be found on the NCITE website: <http://www.nc-ite.org/organization/student-chapters>

LEGISLATIVE ACTIVITIES

NCITE was active in transportation legislative issues through keeping track of specific legislation and communicating key legislative activities to its members.

NCITE stayed involved in this process through updates at section meetings and discussions about specific aspects of legislation at technical committee meetings.



NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

FINANCES

The success of the Professional Development programs once again helped NCITE finish 2014 financially strong. End of year balances are shown as follows:

Account	Balance
Checking	\$ 5,652.26
Savings	\$ 1,017.37
Money Market	\$ 10,173.63
PayPal	\$ 100.00
Total	\$ 16,943.26

In addition to the end of year balances, a more detailed financial summary of the year (inclusive of all expenses) is shown on the following page:

2015 Year to Date Banking Summary

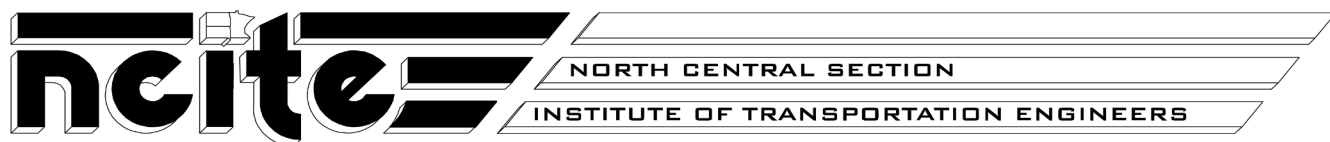
1/1/2015 through 12/31/2015 Using 2015 Annual Budget

<u>Category</u>	<u>Actual</u>	<u>2015 Budget</u>	<u>Difference</u>
INCOME			
Annual Meeting Income	\$ 2,620.00	\$ 2,500.00	\$ 120.00
District IV Surplus	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -
Interest	\$ 16.26	\$ 20.00	\$ (3.74)
Member Dues	\$ 2,614.21	\$ 4,000.00	\$ (1,385.79)
Newsletter, Yearbook, Web Advertising	\$ 5,150.00	\$ 4,800.00	\$ 350.00
Professional Development	\$ -	\$ 2,000.00	\$ (2,000.00)
Section Mtgs. (income)	\$ 3,450.39	\$ 5,800.00	\$ (2,349.61)
Scholarship Fundraiser	\$ 458.11	\$ 700.00	\$ (241.89)
2014 Paypal Income	\$ 4,226.83	\$ 6,000.00	\$ (1,773.17)
	\$ 18,535.80	\$ 25,820.00	\$ (7,284.20)
EXPENSES			
Annual Meeting Expense	\$ 4,843.21	\$ 3,500.00	\$ (1,343.21)
District IV Conference	\$ -	\$ -	\$ -
District IV Initiatives	\$ -	\$ 250.00	\$ 250.00
Tax Filing	\$ -	\$ 200.00	\$ 200.00
Membership Outreach	\$ -	\$ 200.00	\$ 200.00
Miscellaneous	\$ 709.70	\$ 100.00	\$ (609.70)
Prof. Development	\$ -	\$ 2,000.00	\$ 2,000.00
Promotional Materials	\$ -	\$ 100.00	\$ 100.00
Scholarships	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00
Section Mtgs. (expense)	\$ 5,943.02	\$ 5,800.00	\$ (143.02)
Spk. Gifts, Certs, Plaqs, Recog	\$ 468.52	\$ 600.00	\$ 131.48
Member Recognition	\$ -	\$ 650.00	\$ 650.00
Student Activities	\$ 750.00	\$ 2,250.00	\$ 1,500.00
Student Paper Awards	\$ 500.00	\$ 500.00	\$ -
Subsidy of Int'l + Dist. Mtg Attendance	\$ 1,000.00	\$ 2,250.00	\$ 1,250.00
Website	\$ 2,468.95	\$ 5,000.00	\$ 2,531.05
Online Reg	\$ 729.85	\$ 723.00	\$ (6.85)
	\$ 19,913.25	\$ 27,623.00	\$ 7,709.75
NET INCOME:	\$ (1,377.45)	\$ (1,803.00)	\$ 425.55

SUMMARY

2015 was a great year for members as NCITE celebrated its 52nd year! Membership participation and interaction through attendance at section meetings, professional development opportunities, technical committees, and programs was strong. NCITE continues to maintain a very active and involved section, with a total of over 250 attendees of section meetings, activities, and professional development opportunities. In addition, NCITE welcomed 21 new members in 2015, including 6 student members.

In addition to planning and promoting our activities, the NCITE Board has undertaken many large tasks dealing with behind the scenes operations for the 2015 year, primarily a major website update and archival of historical data. The NCITE website has been overhauled to a more streamlined management software program where event registration and payment, membership data, communications, and emails are managed in one spot. Members of the Board have spent extra time coordinating this update, working with the provider to get all important data added, and learning to use the new website. The new website is currently up and running and the Board continues to iron out the kinks.



APPENDICES

Appendix A:

2015 ITE Midwestern District Officers and Representatives

2015 ITE Midwestern District Board

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NORTH CENTRAL SECTION

INSTITUTE OF TRANSPORTATION ENGINEERS

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Appendix B:

District and Section Rules and Responsibilities

North Central Section Bylaws, Charter, and Policies

The North Central Section Bylaws, Charter, and Policies can be found at the following websites:

- <http://www.nc-ite.org/organization/bylaws/bylaws>
- <http://www.nc-ite.org/organization/bylaws/charter>
- <http://www.nc-ite.org/organization/bylaws/policies>

Duties and Responsibilities of the NCITE Executive Board

The duties and responsibilities of the NCITE Executive Board can be found at the following url:

- <http://www.nc-ite.org/organization/bylaws/duties-a-responsibilities>

District 4 Bylaws, Charter, and Policies

The District 4 Policy, Charter Bylaws can be found at the following url:

- <http://www.midwesternite.org/charterbylaws.htm>